



FCA JOB DESCRIPTION

Director

CREATED
07/21/2020
UPDATED
10/24/2021

REPORTS TO

Metro, Multi-Area, State Director or Regional Vice President

SUPERVISES

Interns, Administrative Staff, Ambassadors, Representatives and Subordinate Directors

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

The Director is responsible for growing the ministry by praying, staffing, and funding the area through the Advancement Lanes: Ministry, Board, Donor, Talent and International. The Director works in alignment with the Regional Vice President, staff, and board(s) to fulfill the FCA Vision, pursue the FCA Mission, and live the FCA Values by developing and executing a ministry plan for the assigned area.

In the [FCA Sports Environments](#), the Director creates a strategic, consistent approach to discipleship — making disciples who make disciples. The Director is accountable for ensuring that the FCA ministry is conducted according to biblical standards and adhering to FCA policies and procedures.

MINISTERIAL DUTIES

These responsibilities are critical to the FCA Mission and this position plays a vital role in our ministry. FCA expects all functions and responsibilities outlined below to be carried out with a heart surrendered to serving God as a form of worship.

- Agree with, and abide by, FCA's Christian Community Statement.
- Follow a spiritual rhythm including daily prayer and Bible study to seek the Lord's will for FCA.
- Lead, conduct and provide spiritual leadership for staff, volunteers, coaches and athletes through prayer, Bible study, worship and living by example so they are equipped to serve others.
- Connect to and participate in a local church through worship and weekly involvement.
- Conduct yourself in a manner that affirms biblical standards of conduct in accordance with FCA's Christian beliefs (see FCA's Christian Community Statement) at all times.

MINISTRY ADVANCEMENT

- Ensure FCA is engaging, equipping, and empowering coaches, athletes, and volunteers through 1-on-1s, Huddles and events.
- Train and equip staff to empower coaches and athletes to be disciples who make disciples in the Sports Environments.

TALENT ADVANCEMENT

- Oversee recruiting, hiring, training and developing effective and diverse staff.
 - Recruit: Actively attract and recruit highly qualified staff prospects to specific ministry opportunities identified in the ministry plan.
 - Hire: Select candidates, ensure they become fully funded, and onboard to fulfill specific roles and responsibilities based upon their calling, character, competence and chemistry.
 - Train: Provide tools, resources and training to develop staff members' skills and increase their capacity and competence to effectively execute their responsibilities.
 - Develop: Prepare staff to lead self, lead others, lead teams and lead organizationally in their current roles and to grow spiritually, personally and professionally for future opportunities.
- Ensure the recruiting, training, and developing of volunteers is strategically aligned with the goal of growing the ministry in the Sports Environments.

BOARD ADVANCEMENT

- Invite, involve, and invest in leadership boards who are committed to pray, serve, and give to advance the ministry.
- Encourage Representatives to surround themselves with Advisory Teams.

DONOR ADVANCEMENT

- Serve as the chief fundraiser and financial manager.
- Provide tools, resources, and training for FCA staff to fund the ministry by connecting, communicating, and caring for donors.
- Establish and execute an annual budget and funding plan by training and developing staff in growing Home Teams, major donors, and events.

INTERNATIONAL ADVANCEMENT

- Serve the aligned International Region by mobilizing staff and volunteers to pray, give and go.

This position is at-will employment, meaning that either the employee or FCA can discontinue employment at any time, with or without notice and with or without cause. The Position Description does not create a contract (express or implied) or enforceable promise or representation. FCA can modify this Position Description at any time. Additionally, it is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required. Duties, responsibilities, and activities may change, or new ones may be assigned at any time.